



Maine Township High School District 207

Dr. Kenneth Wallace
Superintendent

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August 22, 2017

PLEASE POST THIS NOTICE IN THE MAIN OFFICE AND ALL DEPARTMENTAL OFFICES

TO: Dr. Michael Pressler, Maine East
Dr. Ben Collins, Maine South
Dr. Audrey Haugan, Maine West
Ms. Debbie Larsen, Director of Special Education
All Department Chairpersons

FROM: Greg E. Dietz, Assistant Superintendent for General Administration

SUBJECT: **VACANCY – LONG TERM SUBSTITUTE SCIENCE TEACHER (Biology/Chemistry)**
MAINE WEST - Long Term Sub Projected dates: 9/21/2017 – 12/22/2017

Applications are invited for the position of Long Term Substitute Teacher (**Biology/Chemistry**) at Maine West High School. Staff members and outside applicants interested in applying for this substitute position are invited to submit letters of application to Mr. Jay Payne, Science Department Chair. All letters should be submitted **on or before Wednesday, September 13, 2017**. A committee chaired by Dr. Audrey Haugan, Principal, will screen applications, schedule interviews, and make recommendations to the Superintendent of Schools for the appointment of the individual nominated to fill the vacancy.

All interested applicants must also apply online on our website. See instructions below:

APPLICATION PROCESS:

A complete application should include:

- An online application on our website: www.generalasp.com/D207/onlineapp/
- A letter which sets forth qualifications and reasons for interest in this position
- A current resume
- Copies of college/university papers or credentials
- 3 current letters of recommendation

All supporting materials should be attached to the online application. Applicants must supply a current email address to be used for all correspondence regarding this position. The application process must be complete **on or before Wednesday, September 13, 2017**.

“As a matter of policy, the race, color, religion, national origin, ancestry, age, sex, sexual orientation, marital status, handicap, disability, unfavorable discharge from military service, or any other unlawful basis of discrimination, including harassment as defined and provided by the Illinois Human Rights Act and all other applicable state and federal laws shall not be considered either a qualification or disqualification of any applicant”

LongTermSubScienceTeacherWest.8/22/17

Our Mission is to Improve Learning